



Information for Applicants and Tenants of Assured Shorthold Tenancies

Fees and charges:

Before and during the course of your Tenancy, Edwin Thompson LLP will charge the following:

- £60 Per Tenant and Guarantor application. Refundable if credit checks are not processed.
- £60 To alter a Tenancy Agreement at the Tenant's request (i.e. add or remove names, change payment and term dates, renewal of fixed term etc). Please note that further Tenant Applications and credit checks may be required prior to Tenancy alterations, at a cost of £60 per person.
- £10 Deposit to borrow keys, refundable upon return.
- £10 To produce a copy Tenancy Agreement or Record of Condition
- £5 Per bounced cheque or Direct Debit for rental payments.
- £10 Per missing key at the end of the Tenancy.

All charges are inclusive of VAT